



EUROPEAN COMMISSION

PROTECTION OF YOUR PERSONAL DATA

This privacy statement provides information about the processing and the protection of your personal data.

Processing operation: *Conference of the Covenant of Mayors 2023 “Cities on the frontline of the energy crisis”*

– 30 March 2023 in Brussels.

Data Controller: European Commission, Directorate General for Energy, unit B1

Record reference: DPR-EC-01063.1

[DPO Public register \(europa.eu\)](#)

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1. Introduction

The European Commission is committed to protect your personal data and to respect your privacy. The Commission collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data.

This privacy statement explains the reason for the processing of your personal data in the context of the *Conference of the Covenant of Mayors 2023 "Cities on the frontline of the energy crisis"*. It explains the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

The information in relation to processing operation for the *Conference of the Covenant of Mayors 2023 "Cities on the frontline of the energy crisis"*, undertaken by the Covenant of Mayors Office on behalf of the European Commission, is presented below.

2. Why and how do we process your personal data?

Purpose of the processing operation: European Commission, Directorate General for Energy, unit B1 collects and further processes your personal data to provide you with information about the *Conference of the Covenant of Mayors 2023 "Cities on the frontline of the energy crisis"* before, during and after) and to process your application for participation in that event.

Live web-streaming and audio-visual recording at the event of the speakers, organisers and participants, as well as photographs of the speakers and panoramic photographs of participants and organisers may be taken and published in the context of the event on the European Commission's website.

The audience or non-speaker participants are not photographed individually or in groups. They may however appear on panoramic photographs of the whole event/audience.

Participants that do not wish to be part of the above web-streaming and recording/publishing activities have the possibility to object to processing. Special badges will be provided to those participants to identify them during the event.

Your personal data will not be used for any automated decision-making including profiling.

3. On what legal ground(s) do we process your personal data?

The processing operations on personal data, linked to the organisation, management, follow-up and promotion of *Conference of the Covenant of Mayors 2023 "Cities on the frontline of the energy crisis"* (including web-streaming, photos, audio-visual recording) are necessary for the management and functioning of the Commission, as mandated by the Treaties. Those provisions are in particular, Article 11 of the Treaty on European Union and Article 15 of the Treaty on the Functioning of the European Union. Consequently, those processing operations are lawful under Article 5(1)(a) of Regulation (EU) 2018/1725 (processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body).

Your consent is required on:

- the processing of your personal data relating to your dietary requirements and/or access requirements;

- the processing of your personal data for sharing information related to the event and to give you access to the event venue;
- to be contacted directly by the Covenant of Mayors Office and the service provider in charge of the event Downtown Europe in the framework of this event only.

If you opt-in, you are giving us your explicit consent under Article 5(1)(d) of Regulation (EU) 2018/1725 to process your personal data for those specific purposes. You can give your consent via a clear affirmative act by ticking the box(es) on the online registration form.

Your consent for these services can be withdrawn at any time:

- for withdrawing consent that you have provided in order to benefit from other services, please contact the controller of the meeting/event at:
ENER-B1-COM-EVENTS@ec.europa.eu

4. Which personal data do we collect and further process?

The following personal data will be processed:

- contact details (first name, last name, , nationality, date of birth, ID card/passport number and expiry date, name of organisation and job title, e-mail address);
- attendance of the lunch and dietary requirements (if any);
- mobility/accessibility requirements (if any).

5. How long do we keep your personal data?

The Data Controller only keeps your personal data for the time necessary to fulfil the purpose of collection or further processing.

For each of the categories of personal data that is processed, please find below the retention details and the reference to the relevant record of processing:

- All personal data related to the organisation and management of the *Conference of the Covenant of Mayors 2023 “Cities on the frontline of the energy crisis”* (this includes the information given during the registration, before, during or after the event) will be deleted **6 years** after the last action in relation to the *Conference of the Covenant of Mayors 2023 “Cities on the frontline of the energy crisis”*.
- Sensitive personal data relating to dietary or accesibility requirements will be deleted as soon as they are no longer necessary for the purpose for which they have been collected in the framework of the *Conference of the Covenant of Mayors 2023 “Cities on the frontline of the energy crisis”*, but no later than within **1 month** after the end of the *Conference of the Covenant of Mayors 2023 “Cities on the frontline of the energy crisis”*. Recordings from the web-streamed *Conference of the Covenant of Mayors 2023 “Cities on the frontline of the energy crisis”* will be kept for **6 years** before being deleted. The recording shared on social media of the Covenant of Mayors Office or of the European Commission will remain visible on those channels.
- In case of audio-visual recording (including pictures) of the *Conference of the Covenant of Mayors 2023 “Cities on the frontline of the energy crisis”*, the recordings will be kept for **6 years** after the *Conference of the Covenant of Mayors 2023 “Cities on the frontline of the energy crisis”* before being deleted. The audio-visual recording shared on social media of the

Covenant of Mayors Office or of the European Commission will remain visible on those channels.

- Selected service providers for organisational purposes (such as caterers, travel agents or event management organisations) are contractually bound to process personal data on behalf of and in line with the instructions of the data controller, keep confidential any data they process and protect it from unauthorised access, use and retention.

6. How do we protect and safeguard your personal data?

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored either on the servers of the European Commission or of its contractors Energy Cities (Covenant of Mayors Office) and Eurocities. All processing operations are carried out pursuant to [Commission Decision \(EU, Euratom\) 2017/46](#) of 10 January 2017 on the security of communication and information systems in the European Commission.

The Commission's contractors are bound by a specific contractual clause for any processing operations of your personal data on behalf of the Commission, and by the confidentiality obligations deriving from the General Data Protection Regulation ('GDPR' – [Regulation \(EU\) 2016/679](#)).

In order to protect your personal data, the Commission has put in place a number of technical and organisational measures. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

7. Who has access to your personal data and to whom is it disclosed?

Access to your personal data is provided to the Commission staff responsible for carrying out this processing operation and to other authorised Commission staff according to the "need to know" principle. Such staff abide by statutory, and when required, additional confidentiality agreements. Contractors of the European Commission managing the Covenant of Mayors Office and their service providers for this event do collect and process the data on behalf of the European Commission.

Cookies

Cookies are short text files stored on a user's device (such as a computer, tablet or phone) by a website. Cookies are used for the technical functioning of a website (functional cookies) or for gathering statistics (analytical cookies).

Registration for the *Conference of the Covenant of Mayors 2023 "Cities on the frontline of the energy crisis"* takes place via a digital service offered by Downtown Europe, as service provider for the registration platform of the event. The cookies will be covered by the cookie policy of Downtown Europe, which is available at <https://www.downtowneuropa.be/cookie-policy> and includes a list of the cookies collected when registering for the event.

Third party IT tools, including Social Media

We use third party IT tools to inform about and promote the *Conference of the Covenant of Mayors 2023 "Cities on the frontline of the energy crisis"* through widely used communication

channels, including the social media. For detailed information about the use of social media by the European Commission, see the Record of Processing DPR-EC-00073 (Social Media Use by the European Commission).

You can watch our videos, which we also upload to our Youtube channel and follow links from our website to Twitter, Facebook, LinkedIn.

In order to protect your privacy, our use of third-party IT tools to connect to those services does not set cookies when our website pages are loaded on your computer (or other devices), nor are you immediately redirected to those social media or other websites. Only in the event that you click on a button or “play” on a video to watch it, a cookie of the social media company concerned will be installed on your device. If you do not click on any social media buttons or videos, no cookies will be installed on your device by third parties.

In order to view such third-party content on our websites, a message will alert you that you need to accept those third parties’ specific Terms and Conditions, including their cookie policies, over which the Commission has no control.

The use of a third-party IT tool does not in any way imply that the European Commission endorses them or their privacy policies. In the event that one or more third party IT tools are occasionally unavailable, we accept no responsibility for lack of service due to their downtime.

International transfers

Please note that pursuant to Article 3(13) of Regulation (EU) 2018/1725 public authorities (e.g. Court of Auditors, EU Court of Justice) which may receive personal data in the framework of a particular inquiry in accordance with Union or Member State law shall not be regarded as recipients. The further processing of those data by those public authorities shall be in compliance with the applicable data protection rules according to the purposes of the processing.

The information we collect will not be given to any third party, except to the extent and for the purpose we may be required to do so by law.

8. What are your rights and how can you exercise them?

You have specific rights as a ‘data subject’ under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, your personal data and to rectify them in case your personal data are inaccurate or incomplete. Where applicable, you have the right to erase your personal data, to restrict the processing of your personal data, to object to the processing, and the right to data portability.

You have the right to object to the processing of your personal data, which is lawfully carried out pursuant to Article 5(1)(a) of Regulation (EU) 2018/1725 on grounds relating to your particular situation.

You have consented to provide your personal data to the data controller for the present processing operation. You can withdraw your consent at any time by notifying the data controller via email at: ENER-B1-COM-EVENTS@ec.europa.eu

The withdrawal of your consent will not affect the lawfulness of the processing carried out before you have withdrawn the consent.

You can exercise your rights by contacting the data controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given under Heading 9 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e. their Record reference(s) as specified under Heading 10 below) in your request.

9. Contact information

- **The Data Controller**

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller, ENER-B1-COM-EVENTS@ec.europa.eu

- **The Data Protection Officer (DPO) of the Commission**

You may contact the Data Protection Officer (DATA-PROTECTION-OFFICER@ec.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- **The European Data Protection Supervisor (EDPS)**

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the data controller.

10. Where to find more detailed information?

The Commission Data Protection Officer (DPO) publishes the register of all processing operations on personal data by the European Commission, which have been documented and notified to him. You may access the register via the following link: <http://ec.europa.eu/dpo-register>.

The data controller is processing your personal data under Regulation (EU) 2018/1725 for the purposes of the Conference of the Covenant of Mayors 2023 "Cities on the frontline of the energy crisis". If you decide to take photographs/audio-visual recordings of participants of the Conference of the Covenant of Mayors 2023 "Cities on the frontline of the energy crisis" and/or publish them online, you assume full responsibility for these actions. The same applies if you download the photographs that will be posted on the Intranet and publish them on the Internet. The data controller shall not be held accountable for any processing of personal data that you might carry out on your own initiative during or after the event.